

STATE OF CALIFORNIA
Department of Parks and Recreation

CAREER OPPORTUNITY BULLETIN



Date: July 21, 2004

Bulletin #: 525

This Career Opportunity Bulletin may also be viewed on our website at
www.parks.ca.gov

The Mission of the California Department of Parks and Recreation is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

HOW TO APPLY

For each separate position, please forward a standard state application Std Form 678. Indicate the position and location of the job for which you are applying. Send your application to:

Department of Parks and Recreation

P.O. Box 942896

Sacramento, CA 94296

Attention: Personnel Services Division/Certification Unit

All applications must be postmarked by the final filing date

FINAL FILING DATE FOR JOBS POSTED IN THIS BULLETIN: July 30, 2004

California Relay Service **TDD 1-800-735-2929**

An affirmative action employer - equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

Correction to Career Opportunity Bulletin #524

The following ad should have read as follows:

PARK MAINTENANCE WORKER I (\$2737-\$3268 PLUS DIFFERENTIAL) – NORTH BAY DISTRICT/MARIN SECTOR

The reporting location for this position is Samuel P. Taylor State Park. This position works under the direction of the Park Maintenance Supervisor. Samuel P. Taylor is located in the beautiful rural West Marin County, and offers a mountain redwoods setting with a river running through the center, camping, and an elaborate trail network. The incumbent will perform equipment maintenance, facility maintenance, resource projects, trail maintenance, purchasing and may direct the housekeeping function for this unit. Ability to operate a variety of large equipment and the physical fitness to perform manual labor on the steep and remote trail system is required. Experience with the facilities Maximo data program is desirable. A Class "A" California drivers license is required. This position will be entered into the Commercial Driver License pull notice program and is subject to random drug and alcohol testing. State housing or a trailer pad may be available. For further information regarding this position, please contact Raymond Spencer at (415) 488-0292 or rspen@parks.ca.gov.

Career Opportunity Bulletin #525:

- ❖ **ACCOUNT CLERK II – (2 POSITIONS) – INLAND EMPIRE DISTRICT**
- ❖ **ADMINISTRATIVE ASSISTANT I – CAPITAL DISTRICT/STANFORD MANSION**
- ❖ **ADMINISTRATIVE OFFICER III/ADMINISTRATIVE OFFICER II – NORTH COAST REDWOODS DISTRICT**
- ❖ **ASSOCIATE PROGRAMMER ANALYST (SPECIALIST) - INFORMATION TECHNOLOGY SERVICES/SACRAMENTO**
- ❖ **ENGINEERING GEOLOGIST (PERMANENT INTERMITTENT) - NORTH COAST REDWOODS DISTRICT/MILL CREEK PROPERTY**
- ❖ **ENGINEERING GEOLOGIST (PERMANENT INTERMITTENT)- NORTH COAST REDWOODS DISTRICT/SINKYONE WILDERNESS STATE PARK**
- ❖ **GUIDE I, HISTORICAL MONUMENT (PERMANENT INTERMITTENT) (4 POSITIONS) CAPITAL DISTRICT/STATE CAPITOL MUSEUM/SACRAMENTO**
- ❖ **MUSEUM TECHNICIAN (PERMANENT INTERMITTENT) – CAPITAL DISTRICT/ CALIFORNIA STATE CAPITOL MUSEUM/SACRAMENTO**
- ❖ **OFFICE ASSISTANT/GENERAL – INLAND EMPIRE DISTRICT/LAKE PERRIS SECTOR**
- ❖ **OFFICE TECHNICIAN (TYPING) (PERMANENT INTERMITTENT) – NORTH COAST REDWOODS DISTRICT**
- ❖ **PARK MAINTENANCE ASSISTANT – INLAND EMPIRE DISTRICT/LAKE PERRIS STATE RECREATION AREA**
- ❖ **PARK MAINTENANCE WORKER I – INLAND EMPIRE DISTRICT/SILVERWOOD LAKE STATE RECREATION AREA**
- ❖ **PARK MAINTENANCE WORKER I – MONTEREY DISTRICT/MONTEREY SECTOR**
- ❖ **STATE PARK EQUIPMENT OPERATOR (PERMANENT INTERMITTENT) - NORTH COAST REDWOODS DISTRICT**

Career Opportunity Bulletin #525 (Continued):

- ❖ **STATE PARK RANGER – COLORADO DESERT DISTRICT/SALTON SEA STATE SECTOR/PICACHO STATE RECREATION AREA**
- ❖ **STATE PARK RANGER – GOLD FIELDS DISTRICT/FOLSOM LAKE STATE RECREATION AREA**
- ❖ **STATE PARK RANGER – MONTEREY DISTRICT/MONTEREY SECTOR**
- ❖ **STATE PARK RANGER – NORTH COAST REDWOODS DISTRICT/EEL RIVER SECTOR**
- ❖ **SUPERVISING STATE PARK RANGER – INLAND EMPIRE DISTRICT/MOJAVE DESERT SECTOR/PROVIDENCE MOUNTAINS STATE RECREATION AREA**

WHO MAY APPLY

This Career Opportunity Bulletin is for **State employees and/or candidates with current civil service list eligibility**. Anyone eligible for a transfer, change in class, list appointment, training and development assignment, or reinstatement may be considered according to guidelines outlined in DAM 210.311-314

Only the most qualified candidates will be selected for an interview and all appointments are subject to SROA provisions.

(For those classes in Units 10,14,15, and 21, this bulletin does not constitute the transfer process contained in the agreements with the State.)

UNIT 7 (CAUSE): Positions for voluntary geographic transfers will be filled in accordance With Article 16, Section 16.9 of the Unit 7 collective bargaining agreement.

Unit 12 (International Union of Operating Engineers – IUOE)
Positions for voluntary geographic transfers will be filled in accordance with Article 17, Sections 17.1-17.7 of the Unit 12 collective bargaining agreement.

Unit 13 (International Union of Operating Engineers – IUOE)
Positions for voluntary geographic transfers will be filled in accordance with Article 14.1 of the Unit 13 collective bargaining agreement.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

ACCOUNT CLERK II – (2 POSITIONS) (\$2209 - \$2687) – INLAND EMPIRE DISTRICT

The reporting location for these positions is the Inland Empire District Office. These positions work under the direction of the Administrative Officer. The incumbents will assist in the implementation of the District's Accounting procedures, review, process and/or initiate purchasing documents and act as liaison for Sacramento and vendors. The incumbents will be responsible for providing monthly expenditure reports retrieved from the Department's Access Database program to core and supervisory staff members. These positions will focus on internal and external "Quality Customer Service." A strong working knowledge of Windows 2000, Microsoft Excel, Access and Word is desirable. **State housing is not available.** For further information regarding these positions, please contact Jane Singleton at (909) 940-5620.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

ADMINISTRATIVE ASSISTANT I (\$3418 - \$4155) – CAPITAL DISTRICT/STANFORD MANSION

The reporting location is at 8th and N Street in Sacramento. This position works under the direction of the Stanford Mansion Manager. The Stanford Mansion will serve as the location to host protocol events for the Governor and the Legislature. The public will be able to see this magnificent National Historic Landmark on guided tours. The incumbent will be the liaison with the Governor's Office, Legislative staff, and the Stanford Mansion Foundation to schedule and host protocol events for dignitaries from around the world. The incumbent will also be responsible for all administrative functions including maintaining the protocol event calendar, receiving and responding to correspondence related to protocol and operational matters, timekeeping, accounting, personnel, purchasing, and developing and monitoring contracts. This is a very sensitive position that requires excellent written and oral communication skills. **State housing is not available.** For further information regarding this position, please contact Steve Hill at (916) 327-8868 or shill@parks.ca.gov.

ADMINISTRATIVE OFFICER III (\$4746-\$5726)/ADMINISTRATIVE OFFICER II (\$4319 – \$5211) – NORTH COAST REDWOODS DISTRICT

The reporting location for this position is the District Office at Fort Humboldt State Historic Park, located in downtown Eureka. This position works under the direction of the District Superintendent. This position will be the Administrative Chief for North Coast Redwoods District. The incumbent will plan and facilitate a full range of administrative programs including personnel, accounting, budgeting, contracts, concessions and public contact. This position functions as part of the district core staff working closely with the managers and supervisors in all sections of the operation, as well as providing a critical link between district and headquarters offices. **State housing is not available.** This position may be downgraded for recruitment purposes. For further information regarding this position, please contact Steve Horvitz at (707) 445-6547 ext. 11.

ASSOCIATE PROGRAMMER ANALYST (SPECIALIST) (\$4316- \$5247) INFORMATION TECHNOLOGY SERVICES/SACRAMENTO

The reporting location for this position is at Headquarters in Sacramento. This position works under the direction of a Senior Administrative Analyst (Accounting Systems). The incumbent should be proficient in application development and system lifecycle development. The incumbent should be skilled in writing program code for .NET applications, Visual Basic, MS Access, and SQL Server. The incumbent should have a clear understanding of industry standards, data processing principles, practices, methods and tools, and is responsible for developing, modifying, testing, implementing and maintaining specific electronic information processing systems used by the Department. **State housing is not available.** For further information regarding this position, please contact Mike Flores at (916) 651-6722 or mflor@parks.ca.gov.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

ENGINEERING GEOLOGIST (PERMANENT INTERMITTENT) (\$19.83 - \$27.57) NORTH COAST REDWOODS DISTRICT/MILL CREEK PROPERTY

The reporting location for this position Mill Creek Acquisition property office located near Crescent City. This position works under the direction of the Roads, Trails and Resource Maintenance Section Supervisor. This position will perform geological and hydrological investigations necessary to develop plans and specifications for landform restoration, stream channel restoration and technical road repair and construction projects. The incumbent will be required to work with computer spreadsheets, word processing, mapping software, graphic software, and laser based and electronic survey instrumentation. This position offers a challenging and exciting career opportunity for individuals who are seeking to become a professional in the field of landform and stream channel restoration. The variety and scope of work is exceptional. This position may work up to 1500 hours per year. **State housing is not available.** For further information regarding this position, please contact Don Beers at (707) 445-6547 ext. 18.

ENGINEERING GEOLOGIST (PERMANENT INTERMITTENT) (\$19.83 - \$27.57) NORTH COAST REDWOODS DISTRICT/SINKYONE WILDERNESS STATE PARK

The reporting location for this position is Humboldt Redwoods State Park, with the majority of work being performed in remote areas of Sinkyone Wilderness State Park. This position works under the direction of the Roads, Trails and Resource Maintenance Section Supervisor. This position will perform geological and hydrological investigations necessary to develop plans and specifications for landform restoration, stream channel restoration and technical road repair and construction projects. The incumbent will be required to work with computer spreadsheets, word processing, mapping software, graphic software, and laser based and electronic survey instrumentation. This position offers a challenging and exciting career opportunity for individuals who are seeking to become a professional in the field of landform and stream channel restoration. The variety and scope of work is exceptional. This position may work up to 1500 hours per year. **State housing is available.** For further information regarding this position, please contact Don Beers at (707) 445-6547 ext. 18.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

GUIDE I, HISTORICAL MONUMENT (PERMANENT INTERMITTENT) (4 POSITIONS)
(\$15.78 - \$19.19) CAPITAL DISTRICT/STATE CAPITOL MUSEUM/SACRAMENTO

The reporting location for these positions is the California State Capitol at 10th and L Streets in Sacramento. These positions work under the direction of the Guide II Historical Monument. The incumbents will be responsible for interpretation of the State Capitol, which represents a blend of California's past, present and future. These are challenging positions that interpret the many aspects of the Capitol, including California government (history, current issues, citizen participation, and Legislative process). The incumbents will be responsible for leading guided tours through the Capitol, surrounding grounds and museum's historic period rooms. Tours include school groups, adult groups, and legislative dignitaries. It is anticipated that the incumbent's will work approximately 1200 to 1500 hours in a twelve month period. This position may work up to 1500 hours per year. **State housing is not available.** For further information regarding these positions, please contact Michael Green at (916) 324-0312 ext. 207#.

MUSEUM TECHNICIAN (PERMANENT INTERMITTENT) (\$2317 - \$3184) – CAPITAL DISTRICT/CALIFORNIA STATE CAPITOL MUSEUM/SACRAMENTO

The reporting location is the California State Capitol at 10th and L Streets in Sacramento. This position works under the direction of the Exhibit Designer/Coordinator, and will manage the records for 10,000 artifacts and exhibit loan program for the California State Capitol Museum. The California State Capitol Museum has over 10,000 artifacts and images that capture the history of state government at the State Capitol in Sacramento. The incumbent will also manage the artifact record system, catalog new acquisitions, manage the artifact storage and retrieval system and oversee the equipment records for the Capitol Museum. This is an important position that requires excellent organization, written and oral communication skills. This position may work up to 1500 hours per year. **State housing is not available.** For further information regarding this position, please contact Todd Thames at (916) 324-0312 ext. 206.

OFFICE ASSISTANT (GENERAL) (\$1938-\$2588) – INLAND EMPIRE DISTRICT/LAKE PERRIS SECTOR

The reporting location for this position is Lake Perris State Recreation Area. This position works under the direction of the Office Technician (Typing). The primary function of this position will be to provide clerical support, data collection and law enforcement coordination to the Peace Officer staff at Lake Perris State Recreation Area. Duties will include ordering of supplies, record keeping, court scheduling, processing of reports, citations and subpoenas. This position will also provide general administrative support to operations at Lake Perris State Recreation Area as directed. **State housing is not available.** For further information regarding this position, please contact Kathy Weatherman at (909) 940-5645.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

OFFICE TECHNICIAN (TYPING) (PERMANENT INTERMITTENT) (\$14.48 - \$17.60) – NORTH COAST REDWOODS DISTRICT

The reporting location for this position is the District Office at Fort Humboldt State Historic Park in downtown Eureka. This position works under the direction of the Administrative Officer. The incumbent will function as the district office receptionist; manage the district's central files; process all incoming and outgoing mail; complete monthly Visitor Attendance Reports and Revenue Reports; input District interpretive statistics and volunteer hours into a database, and type general correspondence or reports as needed. This position may work up to 1500 hours per year. **State housing is not available.** For further information regarding this position, please contact Chris Beresford at (707) 445-6547 ext. 15.

PARK MAINTENANCE ASSISTANT (\$2511-\$2737) – INLAND EMPIRE DISTRICT/LAKE PERRIS STATE RECREATION AREA

The reporting location for this position is Lake Perris State Recreation Area. This position works under the direction of a Park Maintenance Supervisor. Responsibilities will include housekeeping of facilities and assisting with semi-skilled facility repairs. The incumbent will serve as the lead for seasonal, volunteer, and court referral staff to accomplish a variety of tasks. **State housing is not available.** For further information regarding this position, please contact Jerry Weatherman at (909) 940-5624.

PARK MAINTENANCE WORKER I (\$2737-\$3268) - INLAND EMPIRE DISTRICT/SILVERWOOD LAKE STATE RECREATION AREA

The reporting location for this position is Silverwood Lake State Recreation Area. This position works under the direction of the Park Maintenance Supervisor. This position will be responsible for maintenance, housekeeping, and some equipment operation, with lead responsibilities for permanent and seasonal employees. This position will offer opportunities to expand and fine-tune a variety of trade skills. Exposure to paperwork management and some budgeting awareness and training will be offered. **State housing is not available.** For further information regarding this position, please contact Larry Cermak at (760) 389-2281.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

PARK MAINTENANCE WORKER I (\$2737-\$3268) – MONTEREY DISTRICT/MONTEREY SECTOR

The reporting location for this position is the Monterey District Maintenance Shop, however, the position may be required to work at other locations throughout the District as assigned, based on operational needs. This position works under the direction of the Park Maintenance Supervisor. The incumbent will be responsible for a wide variety of skilled tasks in the maintenance, alteration, and repair of park facilities in nine park units surrounding the beautiful Monterey Bay. **State housing is not available.** For further information regarding this position, please contact Andrea Sinkler-Kim at (831) 649-7102.

STATE PARK EQUIPMENT OPERATOR (PERMANENT INTERMITTMENT) (\$21.06-\$23.09) - NORTH COAST REDWOODS DISTRICT

The reporting location for this position is the Roads, Trails and Resource Maintenance (RTR) Office at Humboldt Redwoods State Park, located in Weott, but may be assigned to work at other locations within the District. This position works under the direction of the Park Maintenance Chief of Roads, Trails and Resource Maintenance Section. The incumbent will work throughout the District performing the full range of duties in the transporting and operation of all types of heavy equipment. A Class "A" driver's license is required and this position is subject to the Commercial Driver's License Alcohol and Drug Testing Program. This position performs watershed restoration work on steep and rugged land located throughout the District. Desirable experience includes a minimum of 1,000 hours of previous watershed restoration work experience of which 500 hours must be on slopes greater than 40%. Watershed restoration work includes the full re-contouring of road prisms, partial road re-contouring and stream crossing excavation/removal. It is also desirable that the incumbent have successfully completed wild land fire training. This position also transports and operates heavy equipment including, but not limited to, backhoes, graders, excavators, tractors, patch trucks, water trucks, vibratory rollers, and dump trucks in the maintenance and construction of roads, trails and facilities within 21 State Park units of the North Coast Redwoods District. This position may work up to 1500 hours per year. **State housing is not available.** For further information regarding this position, please contact Don Beers at (707) 445-6547 x18.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

The following vacancies are offered as advertisement to candidates who are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

STATE PARK RANGER (\$2890 - \$4135) – COLORADO DESERT DISTRICT/SALTON SEA STATE SECTOR/PICACHO STATE RECREATION AREA

The reporting location for this position is the Ranger Office, located in Winterhaven. This position is primarily assigned to Picacho State Recreation Area, but may be required to work in other district park units. This position works under the Supervising State Park Ranger. The incumbent will provide visitor services duties and activities. State Park Rangers at Picacho State Recreation Area perform the full range of duties that make the generalist aspect of our job so rewarding. Duties include resource management, interpretation, some vessel patrol in the unit's new jet patrol boat, and campground operations at the main camp and five river campgrounds. Rangers interact with the multi-agency management of the lower river that includes California Fish and Game, United States Fish and Wildlife Service, Arizona Game and Fish and numerous State (Arizona and California) and Federal agencies. The park is currently undergoing a significant re-vegetation program, as well as a restoration project for one of the park's stamp-mill structures. **State housing is required.** For further information regarding this position, please contact Robin Green at (760) 996-2963. Website address: www.picacho.statepark.org/photos.html.

STATE PARK RANGER (\$2890-\$4135) – GOLDFIELDS DISTRICT/FOLSOM LAKE STATE RECREATION AREA

The reporting location for this position is the Folsom Lake State Recreation Area. This position works under the direction of the Supervising State Park Ranger. Duties will include campground and day use boat launch management; first aid; interpretation; law enforcement, and resource management. Patrol will be by vehicle, vessel, personal water craft, bicycle and foot. This position offers the opportunity to work in a high use recreation area. **State housing is not available.** For further information regarding this position, please contact Scott Nakaji at (916) 988-0205.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

The following vacancies are offered as advertisement to candidates who are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

STATE PARK RANGER (\$2890-\$4135) – MONTEREY DISTRICT/MONTEREY SECTOR

The reporting location for this position is the Monterey District Office Complex. This position works under the direction of the Supervising State Park Ranger. Six state beaches (Zmudowski State Beach, Salinas River State Beach, Moss Landing State Beach, Marina State Beach, Carmel River State Beach, and Monterey State Beach) plus Monterey State Historic Park, Garrapata State Park, and Point Lobos State Reserve offer both natural and cultural experience, much opportunity for interpretation, resource management, law enforcement, public safety, emergency medical response, and special events. A truly well-rounded position, this is an opportunity to participate as a vital member of a team that focuses on improvements, problem solving, team support and creativity. In the Monterey District, there are many examples of collaborative efforts with other agencies and organizations to enhance operations and achieve success. **State housing is not available.** For further information regarding this position, please contact Dennis Hanson at (831) 649-7172.

STATE PARK RANGER (\$2890 - \$4135) – NORTH COAST REDWOODS DISTRICT/EEL RIVER SECTOR

The reporting location is the park headquarters office at Burlington. This position works under the direction of the Supervising State Park Ranger. The incumbent will have the functional duties of the “safety and enforcement” lead person. The unit staff performs all the roles of a traditional ranger in this 53,000 acre flagship unit. Patrols are conducted by foot, vehicle, kayak, motorcycle and all terrain vehicle in this resource rich environment. **State housing may be available.** For further information regarding this position, please contact John O’Rourke at (707) 946-1814, or jdor@humboldtredwoods.org.

If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.

The following vacancies are offered as advertisement to candidates who are current or eligible for reinstatement as a PC 830.2, California State Peace Officer.

**SUPERVISING STATE PARK RANGER (\$3965-\$4774) – INLAND EMPIRE DISTRICT/
MOJAVE DESERT SECTOR/ PROVIDENCE MOUNTAINS STATE RECREATION AREA**

The reporting location for this position is the unit headquarters of Providence Mountains State Recreation Area. This position works under the direction of the Superintendent for the Mojave Desert Sector. The incumbent will manage the popular Mitchell Caverns tour program, lead tours, as well as training and supervision of seasonal tour guides. The incumbent will also hire and train seasonal staff, recruit and train volunteers, run the visitor center, conduct a caving permit system, and manage a small campground. Because the only other permanent employee is a maintenance person, the incumbent will work on projects together. Resource management includes patrol of the 5,400 acres and working with the Resource Ecologist. This position requires someone who will foster excellence in relations with allied agencies, and support and strengthen the Department's Memorandum of Understanding with the Mojave National Preserve. Electricity is provided by a generator/inverter system. Telephone service is available. **State housing may be available.** For further information regarding this position, please contact Craig Mattson at (661) 726-1668 or cmatt@parks.ca.gov.

The County of Los Angeles, Department of Human Resources, has the following vacancy:

Director of Parks and Recreation (\$111,593 - \$167,390 annually)

The County of Los Angeles is offering a challenging career opportunity for an exceptional leader who has extensive management experience in a parks and recreation organization servicing a community of diverse recreational interests, to fill the position of **Director of Parks and Recreation**. The Director of Parks and Recreation is appointed by the Board of Supervisors and has full responsibility for planning and directing all operations of the Department of Parks and Recreation for the County of Los Angeles. This includes exclusive charge and control of all regional parks facilities and recreation programs, and beautification projects for residents of unincorporated areas. The Department has an operations budget of \$98.8 million which includes funding for approximately 1,200 budgeted positions, and a capital improvement program budget of more than \$200 million.

The Department is responsible for the operation, management and maintenance of more than 130 facilities, including eight major regional parks, 82 local and community regional parks, four arboreta and botanic gardens, 18 natural areas, and 19 golf courses where over 1.8 million rounds of golf are played annually. In addition, the Department operates 31 swimming pools, 344 miles of equestrian and hiking trails, serves as administrative staff to the Los Angeles County Regional Park and Open Space District, and provides liaison and staff services to the Parks and Recreation Commission.

Examples of duties of the Director of Parks and Recreation include:

- Formulates departmental policy, directs its execution, and evaluates work accomplished.
- Directs the Department's regional and local park and recreation programs, including the swimming pool and lifeguard services; the operation and maintenance of golf courses, botanic gardens and parks; and the construction, maintenance, repair and operation of riding and hiking trails in the County.
- Directs the administration of park improvement grants to cities in the County through the Regional Park and Open Space District.
- Directs work relating to the acquisition, planning, design and construction of new facilities; and coordinates this work with other County departments.
- Directs the fiscal, personnel, budget and other administrative functions of the Department.

Final Filing Date: August 20, 2004 by 5:00 p.m.

Department of Human Resources
Attn: Judie Lecesne
Kenneth Hahn Hall of Administration
500 West Temple Street – Room 555
Los Angeles, CA 90012

Phone: (213) 893-2070
Fax: (213) 613-4773
Email: jlecesne@dhr.co.la.ca.us
<http://hr.co.la.ca.us>

******* EXAMINATIONS *******

The Department of Parks and Recreation has scheduled the following examinations.
Standard State applications (STD. 678) may be sent to:

Department of Parks and Recreation
Personnel Office
ATTENTION: EXAM UNIT
P.O. Box 942896
Sacramento, CA 94296-0001

<u>CLASS</u>	<u>FINAL FILING DATE</u>	<u>EXAM BASE</u>
Associate Governmental Program Analyst	July 23, 2004	Promotional Statewide
CEA, Deputy Director IV Development Division	July 30, 2004	
Communications Operator	Continuous File	Open Non-promotional
State Park Lifeguard (Cadet)	Continuous File	Open
State Park Ranger (Cadet)	Continuous File	Open